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Nazwisko i imię wnioskodawcy

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Nr telefonu

**Wójt Gminy Suchy Las**

**W N I O S E K**

**o przyznanie/wydanie duplikatu/przedłużenie ważności karty do Programu**

**„Karta dużej rodziny”**

Wnoszę o przyznanie/wydanie duplikatu/przedłużenie ważności\* karty do Programu „Karta dużej rodziny” uprawniającej członków mojej rodziny do korzystania z ulgi i zniżek zapewnionych przez Realizatorów Programu.

Oświadczam, że moja rodzina składa się z następujących osób:

**RODZICE LUB OPIEKUNOWIE PRAWNI**

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Data urodzenia

Oświadczam, że wszyscy wyżej wymienieni członkowie mojej rodziny zamieszkują pod adresem:

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**Do wniosku należy dołączyć:**

1. akt urodzenia dziecka;
2. w przypadku opiekuna prawnego – postanowienie sądu o ustanowieniu opieki prawnej nad dzieckiem;
3. w przypadku rodzin zastępczych – postanowienie sądu o ustanowieniu rodziny zastępczej, w tym o charakterze pogotowia rodzinnego;
4. w przypadku rodzinnego domu dziecka – postanowienie sądu o umieszczeniu dziecka w rodzinnym domu dziecka;
5. w przypadku rodzin z dzieckiem/dziećmi niepełnosprawnym(i) powyżej 18-go roku życia – orzeczenie o znacznym stopniu niepełnosprawności lub całkowitej niezdolności do pracy i samodzielnej egzystencji;
6. w przypadku dzieci powyżej 18 roku życia - oświadczenie o kontynuowaniu nauki;
7. w przypadku małżonka rodzica - akt małżeństwa;
8. oświadczenie rodzica, że nie jest pozbawiony władzy rodzicielskiej ani ograniczony we władzy rodzicielskiej w stosunku do dzieci wskazanych we wniosku.

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(data i czytelny podpis)

W związku z realizacją wymogów Rozporządzenia Parlamentu Europejskiego i Rady (UE) 2016/679 z dnia 27 kwietnia 2016 r. (RODO), pragniemy Państwa poinformować o następujących zasadach przetwarzania danych osobowych:

* Administratorem danych osobowych jest Wójt Gminy Suchy Las z siedzibą w Suchym Lesie przy ul. Szkolnej 13, 62-002 Suchy Las, email: ug@suchylas.pl.
* Kontakt z Inspektorem Ochrony Danych w Urzędzie Gminy Suchy Las możliwy jest pod adresem: [iod\_suchylas@rodo.pl](mailto:iod_suchylas@rodo.pl),
* Pani/Pana dane osobowe oraz dane osobowe członków rodziny wskazanych we wniosku będą przetwarzane w celu wypełnienia obowiązku prawnego wynikającego z ustawy z dnia 5 grudnia 2014 r. o Karcie Dużej Rodziny, którym jest rozpatrywanie wniosków, wydawanie Karty Dużej Rodziny lub wydawanie jej duplikatu i realizowanie innych zadań wynikających z ww. ustawy.
* Dane wnioskodawcy oraz członków jego rodziny po zrealizowaniu celu, dla którego zostały zebrane, będą przetwarzane do celów archiwalnych i przechowywane przez okres niezbędny do zrealizowania przepisów dotyczących archiwizowania danych obowiązujących u Administratora (5 lat).
* Podanie przez Panią/Pana danych osobowych zawartych we wniosku jest niezbędne do złożenia wniosku i ustalenia prawa do wydania Karty Dużej Rodziny. Nie podanie danych osobowych określonych w ww. ustawie uniemożliwi rozpatrzenie wniosku o wydanie Karty.
* Odbiorcami Pani/Pana danych będą:

-minister właściwy do spraw rodziny, któremu dane przekazywane są na podstawie ustawy o Karcie Dużej Rodziny, za pomocą systemu teleinformatycznego utworzonego przez ministra właściwego do spraw rodziny

oraz mogą być:

-podmioty, którym Administrator powierza/powierzy przetwarzanie danych osobowych, w szczególności dostawcy systemów informatycznych oraz podmioty zapewniające asystę i wsparcie techniczne dla systemów informatycznych,

-organy publiczne i inne podmioty uprawnione do dostępu do Pani/Pana danych osobowych na podstawie przepisów prawa.

* Ma Pani/Pan prawo do:

-dostępu do swoich danych osobowych

-żądania sprostowania danych, które są nieprawidłowe,

-żądania usunięcia danych, gdy: dane nie są już niezbędne do celów, dla których zostały zebrane; dane przetwarzane są niezgodnie z prawem,

-żądania ograniczenia przetwarzania, gdy: Pani/Pan kwestionuje prawidłowość danych; przetwarzanie jest niezgodne z prawem, a Pani/Pan sprzeciwia się usunięciu danych; Administrator nie potrzebuje już danych osobowych do celów przetwarzania, ale są one potrzebne Pani/Panu do ustalenia, dochodzenia lub obrony roszczeń.

* Ma Pani/Pan prawo wniesienia skargi do Prezesa Urzędu Ochrony Danych Osobowych ul. Stawki 2, 00-193 Warszawa, gdy uzna Pani/Pan, iż przetwarzanie danych osobowych narusza przepisy rozporządzenia lub krajowe przepisy o ochronie danych osobowych.
* Przetwarzanie danych nie będzie polegało na zautomatyzowanym podejmowaniu decyzji, w tym profilowaniu.

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(data i czytelny podpis)